



# Estate Management Scheme Committee (EMSC) Resident Rep.

## PURPOSE OF ROLE: WHAT DOES THE ESTATE MANAGEMENT SCHEME DO?

Bournville Village Trust is proud of its green spaces and its estates are admired by many. The Estates Management Scheme committee includes Trustees, staff and resident representatives who work together to maintain the legacy of the Bournville estates handed down by the Cadbury family. This Committee plays an important role in maintaining the appearance and amenity of the Trust estate. Its duties include a wide range of matters from dealing with Landscaping, to unauthorised incursions, to advising on BVT planning policies. The Committee regularly considers issues relating to the Management charge and the Design guide. This can often mean listening to appeals regarding applications for alterations to properties made by local residents. As well as four Trustees, including the Chairman of BVT, there are places for 4 resident representatives to sit on this Committee.

## TASKS AND RESPONSIBILITIES of the EMSC Rep

- Attend the EMSC meetings which are held 4 times a year during office hours.
- Prepare for these meetings by reading the material and papers ahead of each meeting.
- Be willing to contribute to discussion on important issues concerning Estate Management on the Birmingham estate.
- Represent your specific area: be that Shenley, Weoley Hill or Bournville.
- Represent applicants on BVT planning matters where appropriate.
- Make a real difference on behalf of residents you represent in the community.

## PERSON SPECIFICATION - Skills & experience

- You must be over 18
- You must live in the designated area that you represent.
- You must not be an employee of BVT.
- You must have an active interest in the management of the Bournville estate and be prepared to deal with matters on behalf of the greater good for the community.
- You must understand and abide by the confidential nature of some of work of the Committee
- You must be able to understand an issue from differing points of view from your own and work with the Committee towards a consensus.
- Any experience with planning and estate management would be an advantage but not necessary

## DURATION & TIME COMMITMENT:

- 4 meetings a year during office hours.
- Reading paperwork and preparation for meetings.
- Visiting applicants who may have a planning issue.

**Weoley Hill Village Council - Estate Management Scheme  
Representative Nomination Form**

**Name:**

**Address:**

**Nominator:**

**Name & Address**

**Nominator:**

**Name & Address**

**Nominator :**

**Name & Address**

**150 Word summary of why you want to become the WHVC EMSC  
Representative and the skills and experience you could bring.**

**Please return your completed form to :**

**WHVC Secretary: Tessa Mitchell , 11 Fox Hill, Selly Oak B29 4AG or  
electronically to : [ridgway442@btinternet.com](mailto:ridgway442@btinternet.com)**

**By 1<sup>st</sup> December 2023**

**If there is more than 1 candidate an election will be held at the AGM on the  
6<sup>th</sup> December**